

TOWN OF PULASKI FINANCE DEPARTMENT P.O. BOX 660 PULASKI, VA 24301 540-994-8640 Finance@pulaskitown.org

ACH PAYMENT AUTHORIZATION FORM

Schedule your payment to be automatically deducted from your checking account. Simply complete and sign this form to get started!

Automatic payments will make your life easier:

- It's convenient (saving you time and postage).
- Your payment will always be on time (even if you're out of town), eliminating late fees or service disconnection.

Here's how it works:

By submitting this form and providing us with a copy of a VOIDED check, you are authorizing the Town of Pulaski to automatically debit your designated checking or savings account by the amount of your Utility Bill each month on its due date. The charge will appear on your bank statement as "TOWN OF PULASKI/UTILITY." You will receive your monthly statement in the mail as usual for your records.

Please complete the	information below:	
1		authorize the Town of Pulaski to charge my bank account indicated below
(Print	full name)	
on the billing due da	te of each month for pa	ryment of my Utility Bill.
		Service
Utility Account #		Address
Billing Address		Phone #
City, State, Zip		Email
SIGNATURE		DATE
WE MUST HAVE	A COPY OF A VOI	DED CHECK TO PROCESS YOUR REQUEST
OFFICE USE ONLY:		
Account Type:	Checking	
Name on Account:		
Bank Name:		
Account Number:		0123456789 0123456789012 1001
Bank Routing#		
Bank City/State		Number Number

I understand that this authorization will remain in effect until I cancel in writing, and I agree to notify the Town of Pulaski in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted periodic payment dates fall on a weekend or holiday, I understand that the payment may be executed on the next business day. I understand that because this is an electronic transaction, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non-Sufficient Funds (NSF) I understand that the Town of Pulaski may at its discretion apply a \$45 NSF charge to the account and that if not reconciled, utility service will be disconnected. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I agree not to dispute the billing with my bank so long as the transactions correspond to the terms indicated in this authorization form.